



VOICE Ambassador Application

VOICE was founded in 2020 based on the success of the Gender Based Violence Prevention Program.

The initial pilot project partnered with local professional, university and community teams to launch an innovative program that worked to empower athletes as leaders in their community.

Participants are encouraged, coached and supported to identify, interrupt and intervene within cultures and systems fostering gender-based violence and discrimination

Mission:

To eliminate all forms of gender-based violence through education, inspiration and empowerment of all community members.

Vision:

Creating a province where all Albertans feel safe, supported and inspired to create positive change within their respective communities.

Mentor Application Form

The mentor application form can be completed by submitting the following information to the VOICE program director via email at: colleen@bethevoice.ca

Personal Information

Name: _____ Date: _____

Street Address: _____

City: _____ Province/State: _____

Postal Code/Zip: _____

Home/Cell phone: _____ Work phone: _____

E-mail: _____

Team Affiliation: _____

Twitter: _____ Instagram: _____

Snapchat: _____ Facebook: _____

Date of Birth: ___/___/___ (day/month/year)

Clothing sizes: Tops _____ Bottoms _____

Application Questions

Please answer all the following questions as completely as possible.

1. Why do you want to become an ambassador?
2. What interests you in VOICE?
3. Why do you want to be involved with the VOICE Collective? How do you feel your unique experiences will contribute to inspiring change in our communities?
4. Do you have any previous experience volunteering or working with youth, adolescents, or young adults? If so, please specify.
5. Do you have community engagement, public speaking experience?
6. Are you willing to be a part of a public awareness and education campaign?
7. What qualities, skills, or other attributes do you feel you possess that would benefit you in your role as a mentor? Please explain.

8. Can you commit to participate in the VOICE mentoring program for a minimum of six months?

9. Are you available to meet with a group in person or online at least once per month? Please explain any scheduling issues. To be matched with a school or classroom once a month? Week?

10. Are you willing to communicate regularly and openly with program staff, provide monthly information regarding your mentoring activities, and receive feedback regarding any difficulties during your participation in the mentoring program?

11. Are you willing to attend a mentor training session?

12. How would you describe yourself as a person?

13. How would your friends, family, and co-workers describe you?

Mentor Information Release Form

The mentor information release form can be completed by submitting the following information to the VOICE program director via email at: colleen@bethevoice.ca

I, _____, understand it will be necessary for VOICE to conduct a background check regarding my criminal history and/or personal references.

I authorize VOICE to obtain any needed information regarding my legal/criminal history, character references, and personal references for the purposes of participating in the VOICE mentorship program. Further, I provide permission for VOICE to conduct the same investigation of my background in previous provinces/states in which I have resided.

If approved, my identity and any other information known about me may be shared with VOICE program participants and relevant mentee group(s) to ensure and aid in facilitation of safe and successful relationships with the intent of further supporting the program pillars of engaging, educating and empowering.

Signature

Date

Full Name: _____

Address: _____ City: _____

Province/State: _____ Postal Code/Zip: _____

Date of Birth: ____/____/____ (day/month/year)

Vulnerable Sector Check

VOICE requires a Vulnerable Sector Check and an Intervention Record Check.

A Vulnerable Sector Check is required when you will be in a position of trust or authority of vulnerable persons including children, the elderly and people with disabilities. A Vulnerable Sector Check involves a search of the automated criminal records (pardoned sex offender) retrieval system maintained by the Royal Canadian Mounted Police (RCMP) to identify the existence of sex offences for which a record suspension or pardon exists.¹

A Vulnerable Sector Check also includes a search of local police records to determine if any patterns of behavior exist that may result in harm to a vulnerable person.²

Please be advised a Police Information Check requiring a Vulnerable Sector Check can **only** be conducted by a police service. For information regarding how to receive a vulnerable sector check, please contact your local Police Department or visit them online for more information.³

If you are from the Edmonton and surrounding area, please visit

<https://www.edmontonpolice.ca/CommunityPolicing/OperationalServices/PoliceInformationCheck/VulnerableSectorChecks> for more information

If you are from the Calgary or immediate surrounding area, please visit

<https://www.calgary.ca/cps/public-services/vulnerable-sector-searches.html> for more information.

¹Vulnerable Sector Checks. (n.d.). Retrieved November 17, 2020, from <https://www.edmontonpolice.ca/CommunityPolicing/OperationalServices/PoliceInformationCheck/VulnerableSectorChecks>

²*Ibid*

³*Ibid*

Intervention Record Check

VOICE requires a Vulnerable Sector Check and an Intervention Record Check.

To complete an Intervention Record Check, the requester should call the Intervention Services office where they live or email CS-IRCrequest@gov.ab.ca to find out how to have a check completed in their area. Those requesting Intervention Record Checks need to provide identification to prove they are the person named on the form. For example, you should have identification that includes your birth date and signature.

For more information regarding Intervention Record Checks, please contact the Regional Children's Services Office or Delegated First Nation Agency or call toll-free to be directed appropriately by calling 310-0000.

Mentor Personal Disclosure Section

VOICE believes the messenger plays a critical role in developing strong relationships and lasting outcomes with program participants. As a mentor, challenging topics, discussions and conversations regarding racism, alcohol, drugs, sex, violence and power are unavoidable in the type of work we do. VOICE strongly believes those with relevant lived experiences make the most effective mentors.

During the interview process, please take advantage of the opportunity to disclose any relevant lived experiences you may have and wish to share by being prepared to answer some of the following questions:

- Have you ever been arrested or convicted of a crime? If so, what were the circumstances?
- Have you ever used illegal drugs? If so, what substances were used and how often?
- Are you currently using any illegal drugs or controlled substances?
- Do you drink alcoholic beverages? If so, what and how often?
- Have you ever been convicted of a DUI, driving while under the influence of alcohol? If yes, when and what were the circumstances?
- Have you ever received treatment for alcohol or substance abuse? If yes, please explain.
- Have you ever been treated or hospitalized for a mental disorder? If yes, please explain.
- Have you ever been investigated or convicted of abuse of any kind? If yes, please explain.
- Have you ever been investigated or convicted of sexually abusing or molesting a youth 18 or younger? If yes, please explain.



Use and Disclosure of Personal Information Consent

I, _____, authorize the VOICE organization to use the designated photographs, audio or video recordings:

Listing of photographs, audio and/or video recordings to be disclosed:

State specific purpose of information release for the purpose of:

Date photograph or audio/video taken on:

State date range for which permission will exist:

Signature Date

Full Name: _____

NOTE: Consents may be revoked at any time by so indicating, in writing, to the office seeking consent.

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33(c) of the Alberta *Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. Questions concerning the collection, use and disposal of this information should be directed to: Colleen Pirie in writing at colleen@bethevoice.ca

This information will be retained and disposed in accordance with approved records retention and disposal policies of VOICE.



Volunteer Letter

Subject: VOICE Volunteer

To whom it may concern,

VOICE provides people and leaders in our communities Valuable Opportunities to Inspire Change through Empowerment. As a program, VOICE was founded in 2020 based on the success of the Gender Based Violence Prevention Program (GBVPP), a campus and community wide initiative designed to help reduce rates of gender-based violence.

VOICE is a mentorship-based framework that engages young people where they are, educates them, and empowers them to help end gender-based violence. The program is designed to give participants the education, tools, skills, and space necessary to learn and discuss issues surrounding gender-based violence.

Please accept this letter of certification that _____ is interested in working with the VOICE program as a volunteer and requires both a Vulnerable Sector and Intervention Record check in order to meet the screening procedures.

Kindly,

Colleen Pirie
VOICE Program Director
colleen@bethevoice.ca

Mentor Application Screening Checklist

Screening Materials	Date Sent to Applicant	Date Received from Applicant	Date Item Completed
Mentor Application Form			
Application Questions			
Information Release Form			
Vulnerable Sector Check			
Intervention Record Check			
Mentor Personal Disclosure			
Use and Disclosure of Personal Infor			